

# BROOKINGS REGIONAL BUILDERS ASSOCIATION

## MEMBERSHIP APPLICATION

Company \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Number of Employees \_\_\_\_\_ Years in Business \_\_\_\_\_

Cell \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Type of Business \_\_\_\_\_

Membership Classification: (Please check one of the following)

Builder \_\_\_\_ (\$395/yr) Associate \_\_\_\_ (\$395/yr) Affiliate \_\_\_\_ (\$45 annual membership fee for affiliate members)

Business Activity \_\_\_\_\_ (For Builder & Associate Members only - Choose one from page 3)

Builders: Indicate approximate annual dollar volume of new residential construction/development (Please check)

\_\_\_\_ under \$500,000 \_\_\_\_ \$500,000-\$999,999 \_\_\_\_ \$1 Million- \$4,999,999 \_\_\_\_ \$10 Million or over

\_\_\_\_ No Construction Activity

Reasons for joining the BRBA (Check all that apply)

\_\_\_\_ Business Contacts/Marketing \_\_\_\_ Education \_\_\_\_ Legislative support of your industry

\_\_\_\_ other (please specify) \_\_\_\_\_

Do you agree to abide by the Code of Ethics? (See below) Yes \_\_\_\_ No \_\_\_\_

In making this application, I agree to abide by the constitution and bylaws of the Local Association to which this membership application is being directed, of the National Association of Home Builders of the United States with which it is affiliated, and of the State Association if such affiliation exists. A remittance of \$395.00 representing my annual membership dues accompanies this application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Sponsored by \_\_\_\_\_

(A Sponsor is a current BRBA member that encouraged membership application)

VISA and MASTERCARD are accepted for payment. A 3% transaction fee will be added for credit card payments.

Name on Card \_\_\_\_\_ ACCT Number \_\_\_\_\_

Exp Date \_\_\_\_\_ 3 digit security code \_\_\_\_\_ billing address zip code \_\_\_\_\_

I understand that dues payments are not deductible as charitable contributions for federal income tax purposes. However, dues payments may be deductible as an ordinary business expense, subject to exclusion for lobby activity. Because a portion of your dues is used for lobbying by NAHB, and affiliated state (if applicable) and local association, \$18.48 is not deductible for income tax purposes

BROOKINGS REGIONAL BUILDERS ASSOCIATION; 510 Main Ave, Suite 12; PO BOX 323; BROOKINGS, SD 57006

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# CODE OF ETHICS AND MISSION STATEMENT

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## CODE OF ETHICS

Members of the Brookings Regional Builders Association shall be limited to those persons and firms who shall subscribe to the following Code of Ethics:

As members in good standing of the BRBA, we believe in, and accept the responsibilities and obligations inherent in providing housing and its related infrastructure. Basic to these ethical beliefs, we support and will use best efforts in the conduct of our business activities to:

- ❖ Abide by the bylaws, rules and procedures of the BRBA.
- ❖ Conduct business affairs with professionalism and skill.
- ❖ Protect the consumer through the use of quality materials and construction practices backed by integrity and service.
- ❖ Conduct all transactions, agreements and dealings with customers, employees, subcontractors, suppliers and regulatory officials free from fraud or deception.
- ❖ Keep informed regarding laws, regulations, proposed legislation, codes, public policies and other essential information which affect our business interests and those of the building industry as a whole.
- ❖ Comply with the rules and regulations prescribed by law and government agencies for the health, safety and progress to the community.
- ❖ Maintain insurance as may be required by law, including but not limited to general liability and workers compensation insurance, at a level that is adequate and customary for the business in which the member is engaged.
- ❖ Seek to resolve controversies through a non-litigation dispute resolution mechanism.
- ❖ Adhere to the building standards as set forth in the Residential Construction Performance Guidelines, as developed by the National Association of Home Builders.
- ❖ Support and abide by the decisions of the BRBA in promoting and enforcing this Code of Ethics.

## MISSION STATEMENT

**The Brookings Regional Builders Association is an advocate for the residential and remodeling industry in Brookings and surrounding communities. It is the Mission of BRBA to serve and represent its members who are affiliated with the building and remodeling industry, who strive to meet the housing needs of our neighbors.**

## **NAHB Membership Codes**

### **Builder Member Activity Codes**

- A Single Family Spec/Tract Building
- B1 Single Family General Contracting
- B2 Single Family Custom Building
- C Multifamily Building (Condo/Coop Units)
- D Multifamily Building/Ownership (Rental Units)
- E MultiFamily General Contracting
- F Remodeling - Residential
- G Remodeling - Commercial
- H Commercial Building (Own Account)
- I Commercial General Contracting
- J Land Development
- K Manufacturing of Modular/Panelized/  
Log Homes

### **Wholesale Dealers/Distributors**

- X1 Appliances
- X2 Building Materials/Lumber
- X3 Floor Coverings
- X4 Paint/Wall Coverings
- X5 Other Wholesale Dealership

### **Associate Member Activity Codes**

- L Accounting
- M1 Architecture
- M2 Engineering
- M3 Planner or Designer
- N Legal Services
- O Computer Products and Services
- P1 Commercial Banking/Thrift Institution
- P2 Mortgage Banking
- Q Insurance or Title Company
- R Marketing, Advertising or Public Relations
- S Building Material Manufacturing
- T Property Management
- U Real Estate
- Y Utilities
- Z Other (*Specify*)

### **Retail Dealers/Distributors**

- V1 Appliances
- V2 Building Materials/Lumber
- V3 Floor Coverings
- V4 Paint/Wall Coverings
- V5 Other Retail Dealership

### **Subcontractors and Specialty Trade Contractors**

- W1 Carpentry Work
- W2 Electrical Work
- W3 Masonry, Stone Work, Tile Setting, Plastering
- W4 Landscaping
- W5 Plumbing, Heating and Air Conditioning
- W6 Roofing, Siding and Sheet Metal Work
- W7 Painting and Paper Hanging
- W8 Floor Laying and Other Floor Work
- W9 Concrete Work
- WA Excavation Work
- WC Land Surveyor
- WD Security Systems